

REGULATIONS FOR RESIDENTS OF STUDENT HOUSES AT WROCLAW UNIVERSITY OF SCIENCE AND TECHNOLOGY

A student house is a student hall of residence for students, doctoral students or other eligible persons, in which appropriate behaviour is required for ensuring conditions for study and relaxation, as well as for respecting and protecting the property of the university and other residents.

Rights of the student house resident

§ 1

The student house resident has the right to:

- 1) use the room/module in which he or she lives, as well as all of the common rooms and equipment of the student house, in accordance with the rules set out in these Regulations;
- 2) stay in common spaces such as corridors, staircases, kitchens, laundry rooms, drying rooms, study rooms, drawing rooms, TV rooms;
- 3) receive guests (only when the resident is present), during the hours and on the terms specified in the Regulations;
- 4) be reassigned to another room with the consent of the student house manager;
- 5) report comments and requests regarding the functioning of the student house to the student house manager;
- 6) object to decisions made by the student house manager to the director of the Student Housing Department if the resident considers them contrary to these Regulations.

Obligations of the student house resident

§ 2

The student house resident has an obligation to:

- 1) comply with the provisions of these Regulations, the Agreement and generally applicable laws, in particular with safety and fire regulations, local student conduct regulations binding at Wrocław University of Science and Technology, as well as with the provisions and decisions of the student house manager;
- 2) carry out all administrative tasks, including those related to accommodation and registration, observing the applicable deadlines and procedures;
- 3) pay the deposit within the specified time and at a specified amount;
- 4) regularly pay fees for using the student house;
- 5) keep the occupied room/module and the common rooms and equipment in appropriate order and cleanliness;
- 6) segregate and dispose of waste outside the building to designated places;
- 7) comply with the Act on Upbringing in Sobriety and Counteracting Alcoholism;
- 8) react to any violations of the provisions of these Regulations by the residents or other persons and immediately report such cases to the staff of the student house (including the staff at the reception desk);
- 9) react to manifestations of aggression, intolerance (xenophobia, homophobia, racism, anti-Semitism, etc.), or discrimination and inform the staff of the student house (including the staff at the reception desk);
- 10) present the resident card at the request of the receptionist, the student house manager or other persons supervising the student house and respect the privacy of other residents (including reacting to any noticed irregularities and misconducts);
- 11) report:
 - a) any noticed failures and damage, etc. – to the e-mail address: usterka@dds.pwr.edu.pl;
 - b) any noticed failures and damage of the Internet network – to the e-mail address admin@dds.pwr.edu.pl;

- c) absence of a co-resident extending beyond 14 days – to student house administrators;
 - d) unusual, abnormal behaviour of a co-resident – to the student house administrators.
- 12) upon checking out of the student house, take all of the possessions which belong to the resident;
 - 13) observe the rules of coexistence among residents, respect the silence requirement during the night time, not expose other people to harmful or burdensome consequences of the resident's conduct;
 - 14) counteract theft and acts of vandalism;
 - 15) regularly check the e-mail account provided by Wrocław University of Science and Technology in the **pwr.edu.pl** domain, which is the official communication channel with the administration of student houses (a resident who does not have an e-mail account in the pwr.edu.pl domain is obliged to regularly check the e-mail provided during the check-in);
 - 16) notify the student house manager within 3 days of the loss of the right to accommodation in the student house (including as a result of losing the student status) under penalty of disciplinary check-out and loss of the deposit;

Accountability of the student house resident

§ 3

1. The student house resident is financially and disciplinarily accountable for any damage to or destruction of the entrusted equipment, furnishings and the rooms of the student house made available to the resident or their guests. In the case of such damage or destruction, the resident is obliged to repair the damage or compensate for it to Wrocław University of Science and Technology within 7 days of receiving an appropriate request for payment from the student house manager, under penalty of terminating the contract without the notice period.
2. The resident confirms the acceptance of this financial responsibility by signing the contract for the use of a place in the student house.
3. Each resident is financially accountable for the condition of the room/module and the equipment made available to the resident. If the perpetrator cannot be identified, the

residents of the relevant room/module are jointly and severally accountable for the damage to the room/module or the equipment. In the case of such damage or destruction, the residents are obliged to repair the damage or compensate for it to Wrocław University of Science and Technology within 7 days of receiving an appropriate request for payment from the student house manager, under penalty of terminating the contract without the notice period to all residents in the room/module.

4. If the perpetrator cannot be identified, the residents of the relevant module/floor/student house are jointly and severally accountable for damage to common rooms. The provisions laid down in sec. 3 are applied as appropriate.
5. If the perpetrator cannot be identified, residents of the student house are jointly and severally liable for damage caused in the immediate vicinity of the student house by people staying in the student house. The provisions laid down in sec. 3 are applied as appropriate.
6. The value of the damage and the method of repairing it are indicated by the manager of the student house, after seeking the opinion of the Residents' Council.

Visits and verification of the identity of people staying in the student house

§ 4

1. The student house resident may receive guests in their room if other residents do not object.
2. Visits are possible every day from **7:00 a.m. to 11:00 p.m.** After this time, the entrance door to the building remains closed and is opened only to residents of the student dormitory and to persons with a permission to stay as guests overnight.
3. The presence of guests who are not residents of the student house in the student house after **11 p.m.** is treated as undeclared overnight stay of guests, with all the consequences thereof.
4. Persons who are not residents of the student house, who are in a state indicating the consumption of alcohol or are under the influence of psychoactive substances are not permitted to enter the premises of the student house.
5. Persons who have been expelled for disciplinary reasons from any student house or are on the list of people denied the right to a place in a student house are not allowed to enter the premises of the student house for the period of this denial.

6. A guest visiting the student house resident is obliged to inform the staff at the reception desk about the name of the visited person and the room number, and to present an ID with a photograph in order to become registered in the visitor's book. The fact of a guest leaving the student house should be reported to the reception desk. Failure to comply with the above will cause the visited resident to be charged with the accommodation costs.
7. With the documented consent of all residents from the room, the student house manager may permit a guest to stay overnight. The fee is paid by the student house resident, in the amount determined for a given period by the vice-rector for student affairs. The fee must be paid no later than on the first working day after the overnight stay to the indicated bank account. The payment confirmation should be sent immediately to the administration of the student house.
8. The student house does not provide separate accommodation for guests.
9. The student house manager, in justified cases, has the right to limit the visiting hours or days and to deny access to the student house to non-residents.
10. The staff of the student house has the right to check the identity of all persons staying on the premises of the student house at any time, especially the identity of people using the room (module) key. Wrocław University of Science and Technology has formulated and made available on its website information on the processing of personal data for persons concluding a contract with the University (<https://biznes.pwr.edu.pl/badania-i-rozwoj/przetwarzanie-danych-osobowych>), a privacy policy and appropriate regulations regarding video monitoring, and the student house resident is obliged to become familiar with these documents and to enable their potential guests to become familiar with them as well.
11. The required proof of identity for the student house resident is a valid student ID with along with the resident card. For people who do not have a student status, the proof of identity may be in the form of a valid identity card, passport or a document in the mObywatel application.
12. The student house resident is responsible for the behaviour of their guest.

Conduct regulations

§ 5

1. Quiet hours in the student house last **from 11 p.m. to 7 a.m.**
2. The manager or an authorized person have the right to perform an unannounced inspection of the cleanliness of the occupied room and module in the presence of its residents.
3. In justified cases (e.g. damage or failure), the student house manager, in the presence of a representative of the Residents' Council or another student house resident, and – if no other resident is available – in the presence of another employee of the Student Housing Department, has the right to inspect the room (module) while its residents are absent. This fact is immediately communicated to the relevant persons.
4. The student house manager or persons authorized by the student house manager have the right to remove non-residents from the premises of the student house if their behaviour disturbs the peace of the residents.
5. In the event of conflicts between the residents of a room/module or differences that make mutual functioning difficult, and in order to optimise room occupancy, the student house manager has the right to move students between rooms.
6. If necessary, the manager of the student house or persons authorized by the student house manager are obliged to call the appropriate law enforcement services. The area of the student house may be monitored with video surveillance systems in order to protect the property of Wrocław University of Science and Technology and its staff. Access to the surveillance recordings and the rules of their usage, as laid down in the Rector's Internal Regulation specifying the procedures for video monitoring at Wrocław University of Science and Technology, also apply to the student house residents.
7. On the premises of the student house, its residents are prohibited from:
 - 1) undertaking business, commercial, production, entertainment or catering activity;
 - 2) providing overnight accommodation to non-residents without the consent of the residents and the knowledge of the student house manager;
 - 3) bringing, using and distributing psychoactive substances;
 - 4) selling alcohol;
 - 5) drinking alcohol in common rooms;

- 6) replacing locks on room doors (module) and duplicating keys without the consent of the student house manager;
- 7) letting anyone use or changing the place of accommodation without approval;
- 8) storing flammable, toxic and other hazardous substances in the room (module) and in other common rooms;
- 9) keeping animals – with the exception of assistance animals that are necessary in the therapy of people with disabilities and that have a therapeutic function confirmed by a specialist;
- 10) making changes to any installations and equipment in the building;
- 11) dispose of or relocate any mobile equipment from a room (module) without the consent of the student house manager;
- 12) using electrical devices without the EU CE certification mark and with a unit power exceeding 2200 W;
- 13) giving keys to common rooms (laundries, drawing rooms, bicycle rooms, etc.) to guests;
- 14) bringing and storing bicycles and scooters in the room and other common rooms not intended for this purpose;
- 15) decorating the interior of the room (module) in a way that permanently interferes with its substance by e.g. drilling, gluing, etc., thus causing permanent damage to walls, ceilings, furniture, doors and floors, or painting the room without the consent of the student house manager;
- 16) using sound equipment in a way that makes it difficult for other residents to study or relax, particularly when doors and windows are open;
- 17) organising events or parties in common rooms and passageways without consent;
- 18) placing announcements, inscriptions, etc. outside the places intended for this purpose;
- 19) smoking tobacco, e-cigarettes and using smoke-emitting devices on the premises of the student house;

- 20) climbing onto roofs;
 - 21) throwing anything out of the window;
 - 22) blocking escape routes inside and outside the building by leaving bicycles and other items;
 - 23) blocking passageways in the building by leaving clothes dryers, garbage bags, shoes, etc.
8. The vice-rector for student affairs has the right to introduce a temporary ban on bringing and consuming alcohol on the premises of the student house.
 9. Organizing meetings in the student house is only allowed outside the quiet hours. Consent to such a meeting is given by the student house manager.
 10. The exception is "Juwenalia", during which the quiet hours are changed with the consent of the vice-rector for student affairs. Additional regulations are announced and binding for the duration of "Juwenalia".
 11. A request to organize a cultural and recreational event with the participation of non-residents of the student house must be approved by the rector in accordance with the Security Procedure for Events organized at Wrocław University of Science and Technology. The organiser has the responsibility for the event.
 12. In the case of improprieties during the event (disturbance of order, destruction of equipment, etc.), the receptionist may immediately end the event and the student house manager may issue a ban on organizing similar events.

Disciplinary regulations

§ 6

1. If a non-resident uses the key to the room (module), the receptionist is obliged to check the ID of this person, keep the key and notify the student house manager.
2. If an unauthorized person is present in the student house during the quiet hours, the receptionist is obliged to check the ID of this person and to take appropriate action, including to report the incident to the student house manager.
3. In the case of failure to comply with the provisions of the Regulations specified in § 2 section 5, the student will be charged a fee for bringing the module/room/bathroom

back to an appropriate *living and sanitary condition*. The fee is PLN 100 per resident per room.

4. In the case of failure to comply with the provisions of the Regulations specified in § 2 section 6, the student will be charged a fee for removing the effects of leaving waste in places not intended for this purpose. The fee is PLN 100 per perpetrator. If the perpetrator is not identified, the costs will be charged jointly to all residents of the room/module/floor.
5. In the case of interference with the fire safety system of the building, e.g. by covering smoke detectors or dismantling door closers (in the room/module/common areas, etc.), the perpetrator will be obliged to pay for any damage caused by their actions, and they will also face disciplinary consequences. If the perpetrator is not identified, the fee will be charged jointly to all residents of the room/module/floor/building in accordance with the current price list.
6. In the case of a deliberate false call for the fire brigade, the responsible resident will be charged with the costs of the intervention in accordance with the current price list.
7. In the case of violating the provisions of the Regulations specified in § 5 section 7 point 19, the student may be charged PLN 100 for the cleaning of common rooms. In the case of repeated violations of the above-mentioned provision, the student house manager may terminate the contract under disciplinary procedure.

Final provisions

§ 7

1. The resident has the right to raise an objection to the director of the Student Housing Department in the cases specified in the Regulations.
2. In situations not regulated by these Regulations, the decision is made by the director of the Student Housing Department.